



**GENERAL SIR JOHN KOTELAWALA DEFENCE
UNIVERSITY**

POLICY ON ACADEMIC STUDY PROGRAMMES

Content

1.0	INTRODUCTION	3
2.0	SCOPE OF THE POLICY	3
3.0	POLICY OBJECTIVES	3
4.0	VALUES AND PRINCIPLES	4
4.1	Values	4
4.2	Principles	5
5.0	POLICY STATEMENT	5
6.0	POLICY IMPLEMENTATION	6
7.0	POLICY REVIEW AND AMENDMENTS	6

1.0 INTRODUCTION

General Sir John Kotelawala Defence University (KDU) has a policy on quality assurance to ensure quality and guide quality assurance of all activities of the university. The KDU quality assurance policy has enunciated several policy objectives that relate directly to the study programmes and their academic awards. These are QA policy objectives 04, 05, 06, 07, 08 and 09.

This policy on study programmes of the university and the affiliated institutions provides a framework that can be used comprehensively for the development, approval, monitoring, review and evaluation of new and revised study programmes.

2.0 SCOPE OF THE POLICY

This policy on study programmes of the university and affiliated institutions will ensure that academic standards are maintained and good quality education is provided to students by facilitating the development and continuous improvement of undergraduate and postgraduate study programmes. It applies to the following.

1. All new and revised undergraduate and postgraduate study programmes and those offering fallback options at KDU and affiliated institutions.
2. The initiation, development, approval, implementation, monitoring, review and evaluation of study programmes and their outcomes and awards.
3. Periodic review and revision.
4. All academic staff, all students, study programmes and courses.

3.0 POLICY OBJECTIVES

The objectives of the policy are to:

1. ensure that new and revised study programmes of KDU and affiliated institutes conform to national, international (where relevant) and KDU approved QA frameworks, standards, guidelines and recommendations and accreditation requirements where applicable.

2. ensure the study programmes are justifiable and relevant to the needs of employment locally and globally and appropriate to the academic strengths and the requirements of the University.
3. safeguard and improve the accountability, academic standards and quality of study programmes from the time of initiation, through development, approval, implementation, monitoring and review.
4. ensure the quality of the academic awards by using outcome-based curricula, constructive alignment of intended learning outcomes, teaching/learning methods and assessments.
5. ensure that relevant procedures, manuals, By-Laws, guidelines and other documents are applied in the implementations of study programmes and assessments.
6. develop and refine internal quality assurance mechanisms on teaching/learning methods, assessments, student and peer feedback.
7. apply such mechanisms systematically across study programmes offered and ensure utilization of feedback for continuous, cyclical and iterative enhancement of quality.
8. identify the human (academic, academic support staff and other), physical (including learning resources) and financial resources required for implementation of study programmes and advocate the same from university authorities.

4.0 VALUES AND PRINCIPLES

The quality and quality assurance of study programmes embody the following values and principles.

4.1 Values

Quality assurance and quality enhancement of study programmes shall be transparent, systematic, rigorous, participatory and effective in order to be relevant, achieve quality and excellence, ensure accountability, and for and greater national and international acceptance.

4.2 Principles

1. Conform to national, international (where relevant) and KDU approved QA frameworks, standards, policies, guidelines and recommendations.
2. Developed in line with vision and mission of the University using a transparent, participatory and inclusive approaches involving stakeholders.
3. Implemented after the requisite approvals are obtained at all levels including the Boards of Study, Faculty Boards, Centre for Quality Assurance, Senate and BOM.
4. Curriculum review is a mandatory requirement and will be carried out every 05 years unless and otherwise there is a need for earlier review
5. Internal reviews and monitoring will be on-going and implemented by peers.
6. Study programmes will seek and undergo external quality assurance review.

5.0 POLICY STATEMENT

The following should be adopted in order to achieve the objectives of the policy.

All new and revised study programmes and fallback options should

1. be relevant, justified and reflect the University's vision and mission.
2. comply with Sri Lanka Quality Assurance Framework, criteria and standards.
3. be developed using a participatory process involving all stakeholders.
4. have clear statements on programme and learning outcomes and details of the programme.
5. include eligibility criteria which allow equal opportunity for students to enroll.
6. consider having points of lateral entry where relevant while ensuring their progress and availability of exit points.
7. include a broad range of subjects and a mix of appropriate core, optional and elective modules which are challenging, and prepare them for the world of work.
8. provide details of the teaching/learning methods, learner support that are appropriate to the learning outcomes.
9. use a range of assessment methods including continuous and end-course, formative and summative, while ensuring constructive alignment.

10. ensure that regular student feedback and peer review of teaching are carried out and feedback is used for improvement.
11. provide opportunity to develop: critical knowledge, technical, generic and professional skills; desired attitudes, values and mindset; critical thinking, logical reasoning skills and explore creative abilities.
12. promote problem solving, self-directed and life-long learning skills.
13. obtain necessary recommendation and approvals as required from Faculty Boards, CQA, Senate and BOM.
14. undergo internal and external quality assurance review and seek accreditation where necessary.

6.0 POLICY IMPLEMENTATION

Senate, Centre for Quality Assurance-KDU, Faculty Boards, Board of Study, Faculty Curriculum Development Committees, Departments, and Internal Quality Assurance Cells will be responsible for implementation.

7.0 POLICY REVIEW AND AMENDMENTS

These policy provisions shall become operational immediately upon approval by the Board of Management of KDU. It shall remain valid until such time that it is revoked by the same authority. The policy is subject to periodic revisions and amendments, and, whenever such amendments are made, the revised version of the document shall prevail, once the BOM has approved the same.

The policy document will be reviewed after every five (05) years.